



West Central Michigan Horticultural Research, Inc.

Board Meeting 10/18/19

Board Members:

Andy Riley
Mike VanAgtmael
Art Lister
David Rennhack
Caleb Coulter
Richard Raffaelli
Gerrit Herrygers – Absent (Did Not Vote)

Non-Voting Attendees:

Patricia Parsons - Administrator

Location: Teleconference

Start/Finish: Call to Order 6:29pm / Motion to Close 7:00pm

Attendance Called: Attendance taken 1 absence / Motion Approving Attendance 6:31pm

Agenda Approved: Board Confirmation email received of 10/18/19 meeting agenda and accepted. / Motion to approve Agenda 6:31pm

Previous Meeting Recap: Board Confirmation email received of 10/7/19 meeting minutes and accepted. / Motion to approve minutes 6:32pm

Topics of Discussion & Old Business:

1. Closed on Parcel A today.
 - A. Final price for property transaction was \$125,000
 - B. Will know what Eric's fee will be next week
2. Current Status of Fundraising Totals
 - A. \$153,500.00 in received donations that have been donated to the account or the trust
 - B. \$13,000 in received pledges and/or donations returned to donors for payable name change

Follow Up/Updates:

1. Richard – Grant Submission complete
 - A. Was informed this is the last year for this grant funding was cut
2. Richard – MSU visitors coming next week to Peterson Farms
 - A. Working on getting a picture with Senator Bumstead and Gary McDonald at the site
3. Richard – Asparagus committee formed by John Bakker may want to meet
 - A. Trying to a motion to that committee for a \$150,000 buy in of the research station
 - B. Would entail lifetime partner access rights
 - C. Concerns voiced about partnership
 - D. Tabled until further information is gathered
4. Richard/Patricia – Newsletter template completed for Board review
 - A. Template created and discussion on the content areas
 - B. Discussion on how often it will be published
 - C. How will it be distributed – Capable of electronic and printed
 - D. Send template to Board on Monday 10/21



5. Andy – Press Release
 - A. To notify community of the property purchase
 - B. Request by Richard for 2 weeks on how to proceed and get information together
 - C. Request to have a in person board meeting to discuss fundraising and press releases
 - D. Suggestion – to get in touch with Fruit Grower News and see about having a article in the issue being distributed at the Great Lakes Expo
 1. Need to find out the deadline for article submission

New Business:

1. Board Structure
 - A. To add Richard as a voting board member cancelling is lifetime membership as an honorary trustee and giving him a different board related title and a length of term creating an additional board member seat
 1. Proposal submitted for motion to make Richard a voting board member
 - B. Adding a Project Manager’s title to the board structure
 1. Term duration
 - Proposal submitted for motion to create and set the Project Manager’s Role to a 2year term.
 2. To amend the by-laws on the role description
 - Add Project Manager job description
 - Add Board Accountant job description
 - Proposal submitted for approval to allow Patricia to amend the role descriptions

Motions Voted On:

1. Motion to Approve Attendance – Approval of Attendance with Gerrit noted as absent.
Passed by 6 present members and 1 Absence – 6:31pm
2. Motion to Approve Agenda – Approval of agenda content.
Moved : Mike – Supported: Art - Passed by 6 present members and 1 Absence – 6:31pm
3. Motion of Approval of Previous Minutes – Approval of 10/7/19 meeting minutes that were sent out prior to current meeting.
Moved: Art – Supported: David – Passed by 6 present members and 1 Absence – 6:32pm
4. Motion of Approval – To make Richard a voting board member cancelling his lifetime membership as an honorary trustee.
Moved: Mike – Support: Art – Passed by 6 present members and 1 Absence – 6:36pm
5. Motion of Approval – To set a role for a board Project Manager and duration of term for 2 years.
Moved: David – Support: Mike – Passed by 7 present members and 1 Absence – 6:39pm
6. Motion of Approval – Allow Patricia to add an amendment in the by-laws on the role descriptions to include a Project Manager and Board Accountant.
Moved: Caleb – Support: Mike – Passed by 7 present members and 1 Absence – 6:54pm
7. Motion to Adjourn
Moved: Art – Support: Caleb – Passed by 7 present members and 1 Absence – 7:00pm